



2nd Posting - Job Opportunity

Violence Prevention Coordinator

General expectations for the position of Violence Prevention Coordinator for CWEIA

- Coordination and implementation of projects related to Gender Based Violence Action Plan
- Liaise with other organizations and services involved in anti-violence mandates, projects or programs in Eeyou Istchee
- Increase Cweia's ability to prevent and address gender-based violence (GBV) against Indigenous women, girls, or 2SLGBTQI+ people, with a focus on indigenous women from the Eeyou Istchee territory in Quebec.
- Travel as required to collect data, or educate on the subject of Gender Based Violence

Core results expected from the position

1. Coordination and implementation of projects related to Gender Based Violence Action Plan;

- Taking leadership in the coordination of projects/events outlined in the action plan.
- Ensuring the professional operation of logistics for events (choice of venues, choice of facilitators, food, accommodation, and transportation);
- Ensuring that projects/events are well publicized with the potential partners/stakeholders, work in collaboration with CWEIA's communications;
- Work in Collaboration with the LWAs in the development or delivering of projects/events in relation to the action plan.

2. Liaise with other organizations and services involved in anti-violence mandates, projects or programs in Eeyou Istchee:

- Building partnerships and working with like-minded organizations in Eeyou Istchee, and collaborate on programs/projects.
- Task Force - Domestic Family Violence, Gender Based Violence and all forms of violence

3. Increase Cweia's ability to prevent and address gender-based violence (GBV) against Indigenous women, girls, or 2SLGBTQI+ people, with a focus on indigenous women from the Eeyou Istchee territory in Quebec:

- Providing educational opportunities to increase knowledge and awareness among the local communities
- Develop culturally adapted trainings for staff, associations and partners.

Job Description – Violence Prevention Coordinator, CWEIA

- Increase the organizations capacity to address gender based and other forms of violence;
- Increase the impact of and effectiveness of CWEIA’s violence prevention awareness activities.
- Gather Data and Document Eeyou Istchee specific gender-based violence needs.
- Researching funding opportunities so that projects may be implemented, and resources created for our membership.

4. Travel as required to collect data, or educate on the subject of Gender Based Violence :

- Travel will be required to oversee data collection and events, and meet with potential stakeholders.

QUALIFICATIONS

- Diploma in a field related to healing, wellness or social work, or 2 years of experience related to this area;
- Fluency in Cree and English; ability to write documents in English
- Knowledge of Computers and Programs (Word, Excel, Outlook, Teams, etc)
- Ability to plan, organize, and coordinate events
- Ability to travel and to work a flexible schedule (availability for occasional weekends and evenings)

Job Title:	Violence Prevention Coordinator
Work Location:	Remote/mobile work – Work from Home
Job Category:	Full Time Contractual for the remaining 2-years of a 3-year project renewed annually
Salary:	Starting Salary is \$50,000.00
Work Hours:	35 hours week
Other work Conditions:	Possibility of Evenings and Weekends depending on Events
Hiring Priority:	Cree Beneficiary
2nd Posting Date:	July 5 to 12, 2024

Submit your resume by email to Tina Mark Ottereyes, director@cweia.ca by July 12, 2024 @ 5 pm.